

# **Elkin Recreation & Parks**

## **SUMMER DAY CAMP**

### **Parent Handbook**

**2018**

### **Mandatory Parent Orientation**

**Tuesday, June 5<sup>th</sup> @ 6:00pm in the  
Basketball Gym.**

Welcome to Elkin Recreation and Parks Summer Day Camp! We are all looking forward to a fun filled summer that will be enjoyed by children, parents and counselors. Our goal is to generate growth in self-esteem, pride, and all around citizenship for all of our campers.

The regular programs of swimming, library visits, and Thursday morning movies will remain the same as past years. Hot lunch will be provided every Friday.

Again, we are looking forward to a fun filled day camp this summer. Your questions and comments are always welcomed. Please feel free to contact the Recreation Center Office (336-794-6478).

## **Dates of Operation**

The Elkin Recreation and Parks 2017 Day Camp will operate in the following sessions:

**1<sup>st</sup> Session: June 11 – July 13 (Four Week Camp)**  
**Camp will be closed July 2<sup>rd</sup> – 6<sup>th</sup>**

**2<sup>nd</sup> Session: July 16 –August 10 (Four Week Camp)**

### **One week camps:**

Must be paid in full upon registration two weeks prior

**June 11-15\_\_ June 18-22\_\_ June 25-29\_\_**

**July 9-13\_\_ July 16-20\_\_ July 23-27\_\_**

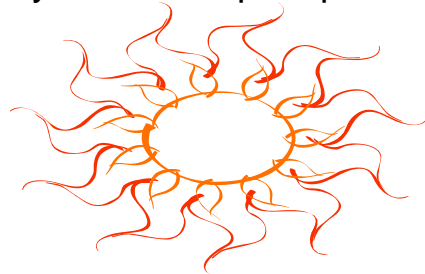
**July 30- Aug 3\_\_ Aug 6-10 \_\_ (No camp July 2-6)**

**CHILD MUST HAVE COMPLETED KINDERGARTEN – SIXTH GRADE**

**Space available: 60 Campers Per Session**

The campers will be divided into groups according to grade – (School year -August 2017-June 2018).

There will be approximately 10-14 campers per counselor.



### **Drop-Off and Pick-up Times**

(Monday – Friday) Day Camp **activity hours** are from 8:00am until 4:00pm.

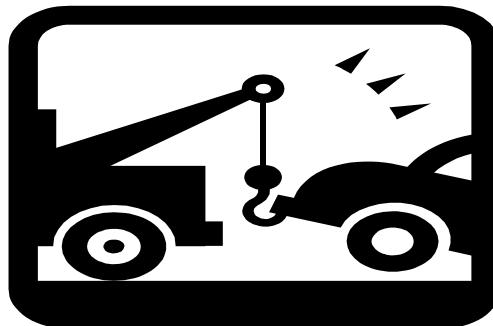
**Camp Hours are 7:00am until 6:00pm.**

*(Children must be picked up by 6:00pm / after 6:00pm a \$5.00 late fee will be charged for every 10 minutes)*

Did you complete the parent pick-up form indicating all possible people that could be picking up your child? If you have someone other than these people on the list pick up your child, please advise the Director in writing.

Drop-off and pick-up takes place at the side door entrance to the basketball gym of the Recreation Center. The entrance will be marked Summer Day Camp. **(Drop Off 7:00-8:00am)** A counselor will be there in the morning escort your child into the basketball gym. You will not need to get out of your automobile, unless it is after 8:00am. After 8:00am please park and escort your child into the Gym Office. If no one is in the basketball gym please report to the recreation office.

**(Pick-Up)** Please park in a parking space **(For the safety of our children, PLEASE DO NOT PARK IN THE FIRE ZONE)** come in to the Basketball Gym and sign out your child.



### **Water Bottle**

Please send your child with a water bottle each day, labeled with your child's name.

### **Lunch**

Each camper should bring a lunch Monday – Thursday with his/her name on it, Friday hot lunch will be provided. Friday hot lunch will be ordered in the morning and brought to the Recreation Center. Children must be checked in by **9:00am** to receive hot lunch.

### **Snacks**

A morning and afternoon snack will be provided each day. Please provide enough juice/water for snack and lunch.

PLEASE NO SOFT DRINKS

### **Money / Items of Value**

Personal equipment such as ipods, cell phones, and hand held electronic games should not be brought to camp. Camp staff will assume no responsibility for the safeguarding of such equipment that is unrelated to the purpose of the camp. Children should leave all sentimental, monetary or items of personal value at home (i.e. electronics, toys, jewelry, etc.)

If necessary, the camp staff reserves the right to search a child's belongings (with another staff member present) for the safety of the child as well as the other participants. A parent will be notified if a search is completed.

### **Gym Bag / Backpack**

A gym bag or backpack is recommended for your child's belongings. Please label with your child's name. A lost and found box will be located near the exit door in the gym. Please check it daily.

### **Dress**

Please dress your camper in comfortable play clothing. Sandals are allowed **to and from the pool**, but socks and tennis shoes are to be worn all other times NO Exceptions.

### **Sun Block**

Many activities will take place outdoors. We recommend applying sun block on your child prior to arrival and sending sunscreen with your child to camp. Please buy a new bottle of sunscreen for your child and put his/her name on it. (If you have more than one child in Day Camp they can share a bottle).

### **Hats / Visors**

Hats or visors are highly recommended. Sunglasses can be worn as long as the camper keeps up with them. The campers will be outdoors and walking to various locations around the park. A hat offers extra protection from the sun.

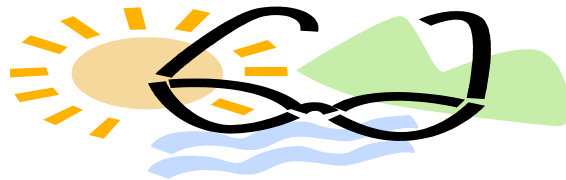
### **Swimming Gear**

Please pack a swimsuit and towel for your child every day. Even if your child is not scheduled to go to the pool, we do other activities that will require a swim gear. Please provide a plastic bag in which to store the wet swimsuit and towel. One-piece suits are preferred for girls.

### **Swimming**

Swimming will be held at the Elkin Municipal Pool. The lifeguard staff will be on duty. The camp counselors will also be on duty. Each camper will be given a simple swimming test the first week of each session. Their use of the diving board will dependent on swimming ability.

The swim schedule will be announced at the Parent Orientation.



## DAY CAMP GENERAL RULES AND POLICIES

All children are expected to abide by Day Camp rules. These rules exist for the safety and well being of all campers.

### Safety Factors:

- a. All children must wear some type of athletic shoes or closed-toe street shoes. No FLIP-FLOPS OR SANDALS – Socks preferred.
- b. Children will not be permitted to climb trees or play in any streams or creeks.
- c. Smoking, chewing tobacco, alcohol, drugs, gambling and profanity will not be tolerated.
- d. Sunburn is a hazard to your child. Day camp is an active place; high temperatures and an active schedule can lead to heat exhaustion and dehydration. **Please send your child to camp with sunscreen.**

### Disciplinary Procedures

In the event that we have a disciplinary problem with a child, the following procedures will be followed:

- 1<sup>st</sup> incident = Child will receive a verbal warning
- 2<sup>nd</sup> incident = Child will receive 5 minutes “time out”
- 3<sup>rd</sup> incident = Parents will be called to pick up child

If the first incident is severe enough, the parent may be called immediately. Repeated incidents may lead to suspension and/or expulsion from camp.

## **Field Trips**

Permission slips will be required for all field trips. Some trips may not be available for all grades. You will be notified in advance of any trips taken away from the Recreation Center. Some trips may require a small fee in order to participate.



## **Tax Information**

**Tax ID #56-600-1218**

Elkin Recreation and Parks  
399 Hwy 268 West  
PO Box 345  
Elkin, NC 28621

**Receipts for Summer Camp will be located in the Main Office of the Recreation Center. Please pick-up your receipt for tax purposes. We will not issue another.**